

FLEX HOUR: The main objective for this period is to help those students who have failing grades or who have work that needs to be done.

Flex hour will start after the first full week of school. Once started, Flex Hour will be every Friday for the remainder of the year. When the 2nd, 3rd and 4th nine weeks starts, the first Friday will be pulled from the previous nine weeks grades.

On Monday of the 2nd week of school and for all first days of the week following, CC teachers will go over grades with each individual student. At that meeting, students with one or more F's will be assigned a classroom that the student must attend at that week's Friday Flex Hour. The purpose of the classroom assignment is for the teacher and student to gauge which of the student's failing classes, needs the most work or is most relevant to the student's needs. Once the grade is pulled on Monday and they are put on the list for Flex Hour, they must attend. The only way they can get off the list is by being excused by the teacher/s in the class they are failing. Example: If a student improves his/her grade to passing and the teacher feels the student no longer needs the Flex Time to improve their grade, only that teacher can remove him/her. However, a student may get their grade up earlier in the week but still be required to attend if the teacher feels the Flex Time will be valuable to the student. Teachers may also assign students to come to their room for Flex hour to make up tests or to turn in missing work. Once assigned and attending Flex Hour, the student will not be able to leave school until the school day is over at 3:00. If a student needs to travel between classrooms, teachers will communicate with one another to make sure they know to expect their arrival in the classroom.

All students with one F or more are required to attend the assigned class on Friday afternoon. Missing or skipping this period will result in possible In School Suspension, Out of School Suspension, Saturday School or Expulsion depending on the number of times missed and the attitude of the student. Students will not be excused from Flex Hour unless a Doctor note is provided or an emergency situation occurs that eventually is communicated to an administrator.

All students who are passing when grades are pulled on Monday have the option of staying or being dismissed for the day. Students who are not assigned to Flex Hour but want to stay at school, must be in A) a classroom, B) the Library or C) the cafeteria. If choosing to be in a classroom, the student will still be required to follow all school rules, not be a distraction, and be working on a school project or assignment. If choosing the Library or Cafeteria, the student will have more freedom to visit, use their phone, listen quietly to music etc... as long as they do not become a distraction. A student not required to be here, that becomes a distraction will be asked to leave the building or be required to go to the office.

Buses will run at the normal times, leaving at 3:05. We are providing the Library and Cafeteria as quiet places for the students who don't want to leave or may have to wait for buses or parents to pick them up.

Parents who do not wish their students to leave the building until 3:00 must have that conversation with the child. We will provide a safe place for them to go, but it will be with their honesty and integrity to stay in the building if that is what you choose to have them do. If you would like, the school can permanently add them to the Flex Hour list

and they will never qualify to leave. That request will need to be made directly to an administrator.

Flex Hour can be canceled or moved to another day of the week at the discretion of the administration. If canceled, that day will go to a regular bell schedule day and all students will be required to stay until 3:00 when school is normally dismissed.

7:25	Tardy Bell
7:30-8:12	1 st hour
8:16-8:58	2 nd hour
9:02-9:44	3 rd hour
9:48-10:30	4 th hour
10:34-11:16	5 th hour
11:16-11:56	JH Lunch/HS CC
11:56-12:36	HS Lunch/JH CC
12:36-1:16	6 th hour
1:20-2:00	7 th hour
2:04-3:00	Flex Hour